

TOWN OF MARLBOROUGH PLANNING BOARD

VINCENT POMARICO & Lee Mazzola

Applicant's Name

17-1003

CHECKLIST FOR MAJOR/MINOR SUBDIVISION, SITE PLAN and/or LOT LINE REVISION

- I. The following items shall be submitted for a COMPLETED Planning Board Application Form.
1. _____ Completed Application
 2. _____ Environmental Assessment Form (*May be obtained from Planning Board*)
 3. _____ Letter of Agent Statement
 4. _____ Application Fee (*Separate check from escrow fee*)
 5. _____ Escrow Fee (*Separate check from application fee*)
 6. _____ Copy of deed
 7. _____ Completed checklist (*Automatic rejection of application without checklist*)
 8. _____ Agricultural Data Statement (*if applicable*) (N/A)
 9. _____ Provide twelve (12) copies of all maps, plans, reports and a PDF computer file on CD of all documentation submitted. Plan sets must be correlated packages.

II. The following checklist items shall be incorporated on the Subdivision Plat, Site Plan, or Lot Line Revision prior to consideration of being placed on the Planning Board Agenda. Non-Submittal of the checklist will result in application rejection.

1. ✓ Name and address of applicant
2. ✓ Name and address of owner (*if different*)
3. ✓ Subdivision name and location
4. ✓ Tax Map Data (*Section-Block-Lot*)
5. _____ Location map at a scale of 1" = 2,000
6. ✓ Zoning table showing what is required in the particular zone and what applicant is proposing. *Listed as General Note on Site plan.*
7. N/A Show zoning boundary if any portion of proposed subdivision or

- site is within or adjacent to a different zone No such boundaries nearby.
8. N/A Date of plat preparation and/or plat revisions No plat changes
 9. N/A Scale the plat is drawn to (Max 1" = 100') As per above
 10. ✓ North Arrow
 11. N/A Surveyor's Certification
 12. N/A Surveyor's seal and signature } No Actual Changes or permanent additions from last filed survey
 13. ✓ Name, SBL and acreage of adjoining owners general locations given, accurate to previous survey
 14. N/A NYSDEC Wetland and 100 foot buffer zone with an appropriate certification block regarding DEC requirements. No DEC wetlands
 15. N/A Flood plain boundaries } No Flood plains or Wetland Boundaries
 16. N/A Federal Wetland Boundary
 17. ✓ Metes and bounds of all lots
 18. ✓ Name and width of adjacent streets, include dedication parcels. The road boundary is to be a minimum of 25 feet from the centerline of the paved street.
 19. ✓ Show existing or proposed easements (note restrictions) No New proposed easements
 20. ✓ Right of way width and Rights of Access and utility placement.
 21. N/A Road profile and typical section including existing proposed grades, No changes to vertical curve data, utilities, drainage and other improvements. Existing roads
 22. ✓ Lot area acreage. For lots under 2 acres, list in square feet & acres.
 23. ✓ Number of lots including residual lot. one Lot
 24. ✓ Show any existing waterways, wetlands, ponds, lakes, streams, drainage courses within 200 feet of parcel boundaries.
 25. N/A A note stating a road maintenance agreement is to be filed in the County Clerk's Office for private roads. Road is normally a driveway (person and is maintained owner is submitting application.
 26. ✓ Applicable note pertaining to owners review and concurrence.
 27. N/A Show any public improvements, i.e. drainage systems, water lines, sewer lines, etc. No public improvements to be made
 28. N/A Show all existing houses, accessory structures, wells and septic