

# Town of Marlborough Planning Board

## Application

**ALL APPLICATIONS MUST BE SUBMITTED TO THE BUILDING  
DEPT. FOR APPROVAL BEFORE BEING SENT TO THE  
PLANNING BOARD**

***For Office Use Only:***

		<u>Signature</u>
DATE SKETCH PLAN APPROVED:	_____	_____
DATE PRELIMINARY PLAN APPROVED:	_____	_____
DATE OF SITE REVIEW:	_____	_____
DATE OF PUBLIC HEARING:	_____	_____
DATE OF CONDITIONAL FINAL:	_____	_____
DATE APPROVED BY U.C. HEALTH DEPT:	_____	_____
DATE APPROVED BY HIGHWAY DEPT:	_____	_____
DATE APPROVED BY TOWN ENGINEER:	_____	_____
DATE OF FINAL APPROVAL:	_____	_____

TOWN OF MARLBOROUGH PLANNING BOARD

MUHAMMAD WAHEDI  
Applicant's Name

CHECKLIST FOR MAJOR/MINOR SUBDIVISION, SITE PLAN and/or LOT LINE REVISION

- I. The following items shall be submitted for a COMPLETED Planning Board Application Form.
  1. \_\_\_\_\_ Completed Application
  2. \_\_\_\_\_ Environmental Assessment Form (*May be obtained from Planning Board*)
  3. \_\_\_\_\_ Letter of Agent Statement
  4. \_\_\_\_\_ Application Fee (*Separate check from escrow fee*)
  5. \_\_\_\_\_ Escrow Fee (*Separate check from application fee*)
  6. \_\_\_\_\_ Copy of deed
  7. \_\_\_\_\_ Completed checklist (*Automatic rejection of application without checklist*)
  8. \_\_\_\_\_ Agricultural Data Statement (*if applicable*)
  9. \_\_\_\_\_ Provide twelve (12) copies of all maps, plans, reports and a PDF computer file on CD of all documentation submitted. Plan sets must be correlated packages.
  
- II. The following checklist items shall be incorporated on the Subdivision Plat, Site Plan, or Lot Line Revision prior to consideration of being placed on the Planning Board Agenda. Non-Submittal of the checklist will result in application rejection.
  1.  Name and address of applicant
  2.  Name and address of owner (*if different*)
  3.  Subdivision name and location
  4.  Tax Map Data (*Section-Block-Lot*)
  5.  Location map at a scale of 1" = 2,000
  6.  Zoning table showing what is required in the particular zone and what applicant is proposing.
  7.  Show zoning boundary if any portion of proposed subdivision or