

TOWN OF MARLBOROUGH
REORGANIZATION MEETING
January 9, 2020 7:00 PM
MINUTES OF MEETING

Present: Supervisor Lanzetta
Councilman Molinelli
Councilman Corcoran
Councilman Baker
Councilman Koenig

Colleen Corcoran, Town Clerk

ITEM # 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE

ITEM # 2 – MOMENT OF SILENCE IN RECOGNITION OF OUR TROOPS

ITEM # 3 – MOTION TO APPROVE AGENDA

Councilman Molinelli made a motion to approve the agenda for the 2020 Reorganization Meeting. Motion seconded by Councilman Koenig.

Yeas: 5 Nays: 0 Carried

ITEM # 4 – RESOLUTION TO ESTABLISH DATES FOR REGULAR TOWN BOARD MEETINGS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved that the “regular” Town Board Meeting will, throughout the year 2020, be held at 7:00 P.M. on the second and fourth Monday of each month, in the Town Hall of the Town of Marlborough except if said Monday is a State or Federal Holiday, then in that event the meeting shall be held on the Tuesday following the State or Federal Holiday.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 5 – TO APPOINT TOWN BOARD COMMITTEEPERSONS

SUPERVISOR LANZETTA APPOINTS THE FOLLOWING:

POLICE DEPARTMENT LIAISONS	ED MOLINELLI/HOWARD BAKER
TRANSFER STATION LIAISONS	ALLAN KOENIG/HOWARD BAKER
HIGHWAY DEPARTMENT LIAISONS	AL LANZETTA/ALLAN KOENIG
WATER & SEWER LIAISONS	AL LANZETTA/ALLAN KOENIG
ASSESSORS OFFICE LIAISONS	ED MOLINELLI/SCOTT CORCORAN
TOWN CLERK LIAISONS	ED MOLINELLI/AL LANZETTA
TOWN JUSTICE LIAISONS	SCOTT CORCORAN/ED MOLINELLI
TOWN BUILDINGS & PARKS LIAISONS	SCOTT CORCORAN/ALLAN KOENIG
PLANNING & ZONING LIAISONS	AL LANZETTA/HOWARD BAKER
BUILDING DEPARTMENT LIAISONS	ALLAN KOENIG/ED MOLINELLI
ETHICS BOARD	AL LANZETTA/SCOTT CORCORAN
LABOR MANAGEMENT LIAISONS	AL LANZETTA/SCOTT CORCORAN

CITIZEN COMMITTEES:

AGRICULTURAL COMMITTEE	AL LANZETTA/HOWARD BAKER
CONSERVATION ADVISORY COUNCIL	SCOTT CORCORAN/AL LANZETTA
RIVITALIZATION/ECONOMIC DEVELOPMENT COMMITTEE	AL LANZETTA/HOWARD BAKER
RECREATION COMMITTEE	ALLAN KOENIG/SCOTT CORCORAN
EMERGENCY MAN. PREPAREDNESS COMMITTEE	AL LANZETTA/ ALLAN KOENIG
IT COMMITTEE	HOWARD BAKER/SCOTT CORCORAN
MILTON TRAIN STATION COMMITTEE	SCOTT CORCORAN/AL LANZETTA
MEET ME IN MARLBOROUGH	AL LANZETTA/ED MOLINELLI
HAMLET OF MILTON ASSOCIATION	ALLAN KOENIG/ED MOLINELLI
WATER COMMITTEE	ALLAN KOENIG/AL LANZETTA
TRANSFER STATION REVIEW COMMITTEE	ALLAN KOENIG/HOWARD BAKER
MILTON LANDING CITIZENS COMMITTEE	ALLAN KOENIG/AL LANZETTA

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 6 – RESOLUTION AUTHORIZING THE SUPERVISOR & DEPUTY SUPERVISOR TO SIGN CHECKS.

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the Supervisor and the Deputy Supervisor be and are hereby authorized to sign checks for the fiscal year ending December 31, 2020 and to authorize use of the facsimile machine. Be it further resolved that all checks over \$10,000.00 shall be hand signed and require both signatures.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 7 – RESOLUTION TO ESTABLISH OFFICIAL BONDS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that in accordance with Chapter 25 of the Town Law, that the amounts for the official bonds be set as follows for the year 2020:

Town Clerk/Tax Collector	Total Amount of Tax Warrant
Town Supervisor	\$100,000.00
All other Employees	\$5,000.00

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 8 – RESOLUTION TO ESTABLISH MILEAGE ALLOWANCE

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the mileage rate is the prevailing IRS rate per mile to be allowed for specific Town Officials, with the approval of the Town Board for use of their own vehicles for official Town Business.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 9 – RESOLUTION AUTHORIZING SENIOR CITIZENS RENT

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the Town Board of the Town of Marlborough has budgeted the amount of \$7000.00 to cover the cost of rent for the Senior Citizens of the Town of Marlborough for 2020 to be paid to the Presbyterian Church for the Senior Citizens Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Abstain
SUPERVISOR LANZETTA	Yes

ITEM # 10 - RESOLUTION TO SET TRANSFER STATION HOURS OF OPERATION

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the operating hours for the transfer station be set as follows for the year 2020

Friday	8:00 A.M. – 11:30 A.M.
Saturdays	8:00 A.M. – 3:00 P.M.
Sundays	9:00 A.M. – 12:30 P.M.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 11 – RESOLUTION TO ADOPT THE FEE SCHEDULE FOR 2020

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the fee schedule for 2020 be set as follows: (see attached)

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 12 – RESOLUTION TO AUTHORIZE THE OPENING OF COMPETITIVE BIDS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that authorization to open competitive bids on public works projects and purchase contracts required to be advertised, be given to the Supervisor, Deputy Supervisor, Town Clerk, Deputy Town Clerk, and Budget Officer.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 13 - RESOLUTION TO APPOINT MEMBERS TO THE ETHICS BOARD

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Whereas, The Town of Marlborough had adopted a Code of Ethics in 2009, and
Whereas, we have 3 open positions due to various reasons.

Be it resolved, that the following be appointed to the Town of Marlborough Ethics Board.

Joan Delatorre	12/31/2022
Philip D'Orazio	12/31/2021
Vince Mannese	12/31/2020

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 14 - RESOLUTION TO APPOINT PLANNING BOARD MEMBERS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Whereas, there are two open seats on the Town of Marlborough Planning Board

Whereas, we received two letters of interest.

Be it resolved that the following be appointed to the Town of Marlborough Planning Board

Cindy Lanzetta	12/31/2024
James Garofalo	12/31/2024

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Abstain

ITEM # 15 - RESOLUTION TO APPOINT A ZONING BOARD MEMBER

Whereas, there is an open seat on the Town of Marlborough Zoning Board.

Whereas, William Giametta would like to be reappointed as the Zoning Board Chairman.

Be it resolved that William Giametta be reappointed as the Zoning Board Chairman.

Be it further resolved, that his term will expire on 12/31/2024.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 16 - RESOLUTION OF DESIGNATIONS AND APPOINTMENTS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING

Be it resolved, that the following designations and appointments be approved for the 2020 Calendar year.

Repository of Funds/Supervisors Office	Key Bank of NY Orange County Trust
Repository of Funds/Town Clerks Office	Key Bank of NY
Official Town Newspaper	Southern Ulster Times/Poughkeepsie Journal
Agent of record for Town Insurance	Rose & Kiernan, Inc./The Reis Group
Deputy Town Clerk	Danielle Cherubini
Tax Collector/Registrar of Vital Statistics	Colleen Corcoran
Deputy Registrar of Vital Statistics	Danielle Cherubini
Records Retention Officer	Colleen Corcoran
Collector of Water & Sewer Rents	Colleen Corcoran
Welfare Officer	Al Lanzetta
Town Historian	Tom Schroeder
Police Chief/Civil Defense Director	Gerald Coccozza
Water Superintendent	Charles Muggeo
Highway Superintendent	John Alonge
Deputy Highway Superintendent	Gary Lazaroff
Dog Control Officer	Andrew McKee
Deputy Dog Control Officer-volunteer	Bethany Wager
Transfer Station Manager	Larry Fuhrmann
Recycling Coordinator	Vincent Porcelli
Voting Machine Custodians	Bob Post
Lawn care and Maintenance	Zambito Landscaping & Maintenance
Park Maintenance	Tom Schroeder
Assessor	Cindy Hilbert
Prosecutor	Dan Rusk/Bruce Dunn Jr.
Building Inspector	Thomas Corcoran
Code Enforcement Officer	Thomas Corcoran
Zoning Inspectors	Thomas Corcoran
Fire Inspector	Thomas Corcoran

Camp Director	Kim Pomeroy	
Asst Camp Director	Linda Morales	
Web Administrator	Danielle Cherubini	
Ethics Board Chairman	Micheal Hall (D)	12-31-2021
Ethics Board	Philip D'Orazio (C)	12-31-2021
	Justin Pascale (R)	12-31-2020
	Joan Delatorre (D)	12-31-2022
	Vince Mannese (R)	12-31-2020
Planning Board Attorney	Van Dewater & Van Dewater	
Planning Board Chairman	Chris Brand	12-31-2020
Planning Board Members	Steve Clark	12-31-2023
	Manny Cauchi	12-31-2020
	James Garofalo	12-31-2024
	Cindy Lanzetta	12-31-2024
	Joe Lofaro	12-31-2020
	Ben Trapani	12-31-2020
ZBA Attorney	Mackey Butts and Wise	
ZBA Chairman	William Giametta	12-31-2024
ZBA Members	Dave Zambito	12-31-2023
	Leonard Conn	12-31-2023
	George Salinovich	12-31-2022
	Jeff MeKeel	12-31-2022
Board of Assessment Review	Steven Clarke	9-30-2021
	Joan Delatorre	9-30-2022
	Ralph Walters	9-30-2024
	Joel Truncali	9-30-2023
	Jeff Magliato	9-30-2020
Town Engineering	McGoey, Hauser & Edsall	
	Brinnier & Larios	
	Bell Engineering, P.L.L.C	
Planning Engineering	Barton & Loguidice, P.C.	
	Behan Assoc.	
Planning Board Consultant & Engineers	McGoey,Hauser & Edsall	
Consultant of Technical Review	McGoey, Hauser & Edsall	

Legal

Rusk, Wadlin, Heppner, & Martuscello/
VanDewater & VanDewater/ Mackey Butts and Wise,
Donohue, Thomas, Auslander, Drohan, Roemer, Wallens/
Gold & Mineaux, Gellert & Klein/ Jacobowitz & Gubits

Auditors

RBT CPA LLC.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 17 – TOWN SUPERVISORS DESIGNATIONS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved that the following are appointed by the supervisor for the 2020
Calendar year:

Deputy Supervisor	Howard Baker
Secretary to the Supervisor	Tina Rosa
Budget Officer	Christina Wilklow
Fixed Asset Officer	Christina Wilklow

ITEM # 18 - RESOLUTION TO ESTABISH SALARIES

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the salaries for the fiscal year 2020 are as follows:

NAME	SALARIES 2020
Town Supervisor	\$15,550.00
Deputy Supervisor	\$3,000.00
Budget Officer	\$64,785.00
Secretary to the Supervisor/Water	\$44,793.00
Facebook Administrator	\$500.00
Town Clerk	\$49,273.00
Deputy Town Clerk	\$35,331.00
Town Council (each)	\$5,500.00

Website Administrator	\$2,500.00
Town Justices	\$27,000.00
Prosecutors	\$275.00 PER SESSION
Court Clerk (Full-Time)	\$37,975.00
Court Clerk (Full – Time)	\$34,333.00
Assessor	\$59,584.00
Assessor Assistant	\$39,842.00
ZBA Chairman	\$1,890.00
ZBA Members (each)	\$1,620.00
Planning Board Chairman	\$3,000.00
Planning Board Members (each)	\$2,400.00
Planning Board Secretary	\$14,072.00
Planning Board Secretary substitute	\$1,227.00
Code Enforcement Officer/inspector	\$70,713.00
Secretary Building/ZBA	\$33,959.00
Part Time Building Inspector	\$4,000.00
Transfer Station Manager	\$16.34
Transfer Station Attendants	\$15.00
Recycling Coordinator	\$1.00
Water Superintendent	\$56,308.00
Water Department Employee	Contract
Water Department Employee	Contract
Dog Control Officer	\$20,355.00
Town Historian	\$500.00
Police Chief	\$101,957.00
Full-Time Police	Contract
Part-Time Police	Contract
Full-Time Dispatchers	Contract
Part-Time Dispatchers	\$17.00
Traffic Control Officer	\$20.00
Park /Cemetery Superintendent	\$10,000.00
Park Custodian	\$1,000.00
Custodian	\$15.30
Highway Secretary	\$38,118.00
Highway Superintendent	\$63,672.00
Highway Employees	Contract
Data Collector	\$13,525.00

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 19 – RESOLUTION TO APPOINT ONGOING COMMITTEES

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Resolved that the following be appointed to the Town of Marlborough Committees.

Agricultural Committee *this is an open committee

Committee person: Al Lanzetta
Committee person: Howard Baker

REVITALIZATION/ECONOMIC DEVELOPMENT COMMITTEE* this is an open committee

Committee person Al Lanzetta
Committee person Howard Baker

Members:

Will Hughes John Demarco
Matt Kierstead
Tony Falco
David Zambito

MARLBORO FALLS TRAIL SUB COMMITTEE*this is an open committee

Committee person: Al Lanzetta
Committee person: Howard Baker

Stephen Osborn
Matt Kierstead
Tony Falco

Recreation Committee*this is an open committee

Committee person: Scott Corcoran
Committee person: Allan Koenig
Chairperson: Joe Wiles
Chairperson: Patricia Haidaoui
Chairperson: Vinny Mannese

Emergency Management Preparedness Committee*this is an open committee

Committeeperson:	Al Lanzetta	Superintendent of Schools:	Michael Brooks
Committeeperson:	Allan Koenig	Mobile Life:	Scott Woebse
Training/Education	Ed Horton		
Highway Dept:	John Alonge		
Chairperson:	Steve Kneeter	Red Cross:	Kathy Guarino
Chief of Police:	Gerald Cocozza	Building Department:	Thomas Corcoran
Fire Chief:	Erick Masten		

IT Committee*this is an open committee

Committeeperson:	Howard Baker	Mike Bakatsias
Committeeperson:	Scott Corcoran	Gary Lazaroff
Chairperson:	Danny Brooks	Jerry Cocozza
Member:	Joel Naselow	Al Lanzetta

CAC Committee *this is an open committee

Committeeperson: Al Lanzetta
Committeeperson: Scott Corcoran

Members:
Anita Walters Joan Delatorre
Mici Simonofsky
Brian Simonofsky
Cindy Lanzetta

Milton Landing Citizen Committee*this is an open committee

Committee person: Allan Koenig
Committee Person: Al Lanzetta
Chairperson: Gael Appler Jr
Vice Chairperson: Rosemary Wein
Treasurer: James Appler
Secretary: Tim Lawton

Members:
Art Tabasco Chip Kent
Steve Bianco Peter Hoffman
Ed Bozydaj Steve Osborn

John Appler
Pam Clarke-Torres
Kevin Darcy

Jerry Wein
Jim Santora

Train Station Committee*this is an open committee

Committee person: Scott Corcoran
Committee person: Al Lanzetta
President: Sherman Sitrin
Vice President: John Scott
Recording Sec: Cathy Cosman
Financial Sec: Ed Mackey
Treasurer: Dennis McCourt

Directors:

Glenn Clarke Cindy Lanzetta
Glenn Botto Rosemary Wein
Pete Hoffman
Joanne Pagnotta

Hamlet of Milton Association*this is an open committee

Committee person: Allan Koenig
Committee person: Ed Molinelli
Chairperson: CJ Hartwell

Members:

Vivian Lanzarone
Stephanie Calabrese

Water Committee*this is an open committee

Committee person: Al Lanzetta
Committee person: Allan Koenig

Members:

Charles Muggeo Cliff Rood
Ralph Walters Gael Appler Jr
Jerry Moerschell

Transfer Station Review Committee*this is an open committee

Committee Person: Allan Koenig
Committee Person: Howard Baker

Members:

Ralph Walters Joan Delatorre
James Garofalo John Demarco
Dare Thompson Larry Fuhrmann

Meet me in Marlboro Committee*this is an open committee

Committee person: Al Lanzetta/Howard Baker

Committee person: Ed Molinelli

Tomvac Committee *this is an open committee

Committee person: Scott Corcoran

Committee person: Howard Baker

Town Building Representative: Thomas Corcoran-building Inspector

Town Engineering Representative: Phil Bell- Phil Bell Engineering

Members:

Vince Mannese	Dianna Henry
Bill Woodward	Joe Desole
Celeste Ricciardone	Al Lanzetta

Alternate Members:

Maria Toombs
George Salinovich

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 20 – RESOLUTION TO CONTRACT WITH WATER QUALITY MANAGEMENT

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the annual contract charge for service between the Town of Marlborough and Anthony Falco, for the operation of the Marlboro Sewer Treatment Plant and the Milton Sewer Treatment Plant for the calendar year 2020 be as follows:

Town of Marlboro Sewer Treatment Plant	\$95,000.00 annually
Town of Milton Sewer Treatment Plant	\$20,400.00 annually

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 21 - EMERGENCY MANAGEMENT PLAN
SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the Towns Emergency Management Preparedness Plan has been reviewed and updated for the year 2020 and shall be reviewed and updated for all Reorganization Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 22 - RESOLUTION TO ESTABLISH WATER RATES
SUPERVISOR LANZETTA PROPOSES THE FOLLOWING

Be it resolved, that the schedule for water use rates for the year 2020 be a follows:

\$8.31 per thousand gallons from 0 to 100,000 gallons used
\$9.31 per thousand gallons from 100,001 to 200,000 gallons used
\$10.31 per thousand gallons from 200,001 and higher
And a minimum of \$ 10.00 per tri-annual period

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 23 - RESOLUTION TO ESTABLISH SEWER RATES

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the sewer rates for 2020 be as follows:

Marlboro Sewer District	\$7.54 per thousand gallons and a minimum of \$10.00
Milton Sewer District	\$7.66 per thousand gallons and a minimum of \$10.00 Per tri-annual period

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 24 - RESOLUTION TO ESTABLISH AUDIT PROCESS ON VOUCHER CERTIFICATION

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved that, the following list of payments are not required to go through the audit process with vendor signed certification.

Utilities: gas, electric, water, sewer, phone, internet

Health Insurance: medical, vision, dental

Bond Payment: Principal and Interest payments

Lease and or contract agreements: copiers, printers, web, time clock, mailing machine, credit account

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 25 - TO ADOPT A MINIMUM THRESHOLD VALUE FOR FIXED ASSETS
SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the Town Board adopts a minimum value of \$5,000.00 for assets to be tracked for departmental inventory control.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	Yes
COUNCILMAN MOLINELLI	Yes
COUNCILMAN KOENIG	Yes
COUNCILMAN BAKER	Yes
SUPERVISOR LANZETTA	Yes

ITEM # 26 - REMINDER THAT THE OPENING OF THE TIME CAPSULE IN THE YEAR 2088 TO ASSURE THE TOWN WILL CELEBRATE ITS 300TH BIRTHDAY WITH THE OPENING OF THE TIME CAPSULE BURIED AT THE VETERANS MEMORIAL MONUMENT LOCATED AT THE MARLBORO MIDDLE SCHOOL, ROUTE 9W, MARLBORO, NY 12542. PLEASE CONTINUE THIS NOTICE ANNUALLY AT THE REQUEST OF THE SUPERVISOR AS PART OF THE MINUTES OF THE REORGANIZATION MEETING.

ITEM # 27 – MOTION TO ADJOURN

Councilman Koenig made a motion to adjourn the reorganization meeting at 7:38 p.m. Seconded by Councilman Molinelli.

Yeas: 5 Nays: 0 Carried

*Respectfully submitted,
Danielle Cherubini
Deputy Town Clerk*

SEWER PLANT OPERATOR AGREEMENT

AGREEMENT made this ninth day of January 2020 between the Marlboro Sewer Improvement Area, a Sewer Improvement Area organized under the Town Law of the State of New York, hereinafter called the Owner, and

WATER QUALITY MANAGEMENT, INC PO Box 733, Marlboro New York 12542 hereinafter called the Contractor,

WHEREAS, the Marlboro Sewer Improvement Area is the owner of a Wastewater Treatment Plant situated on the northerly side of Dock Road in the Town of Marlboro, Ulster County, New York and

WHEREAS, the contractor is trained in the operation of Wastewater Treat Facility of the type of Owner, and

WHEREAS, the parties hereto wish to enter into a contract for the operation and maintenance of the Owners, Waste Treatment Facility by the contractor,

NOW THEREFORE BE IT RESOLVED, it is mutually agreed as follows:

- 1). That the contractor shall supply all labor and services necessary to manage, supervise and operate the Wastewater Treatment Facility, in the Town of Marlboro Sewer Improvement Area, and insure proper operation and maintenance of the existing Wastewater Treatment Facility including but not limited to the following:
 - A) Adhere to the recognized New York State Department of Conservation and Ulster County mandated standards for the operation and maintenance of the Wastewater Treatment Facility and analysis of wastewater. If compliance with the DEC Permit Requirements are not met, corrected procedures shall be taken within the scope of the operating procedures hereby agreed to. If compliance cannot be met, the operator shall make recommendations to the Owner as to the actions necessary to obtain compliance.
 - B). Conduct his services and maintain each work place within the Wastewater Treatment Facility in a clean hygienic manner.

- C). Provide a 24-hour, 7 day a week, on call emergency service to the owner

 - D). Comply with all applicable provisions of the New York State Labor Law, New York State Workmen's Compensation Law, New York State Unemployment Insurance Law, Federal Social Security and Federal Internal Revenue Code Provisions as to withholding and all rules of the Department of Labor applicable to the operation of a Wastewater Treatment Facility.

 - E). Design and submit a compliance report to the Town Board as its regular monthly meetings, held on the fourth (4) Monday of each month. All records including written reports shall be and shall remain the property of the owner.

 - F). Submit monthly reports on forms prescribed by New York State Department of Environmental Conservation and supply a copy of said report to Owner.

 - G). Perform all daily testing and routine maintenance required at the Wastewater Treatment Facility testing of Influent and Effluent B.O.D will be performed by an inside as required by the State Pollution discharge Elimination System Monitoring Report.

 - H). Provide necessary insurance covering the Contractor and his agents and employees operating said plant from any loss or damage that may result to the Treatment Plant from his or his employee's negligence in operating and maintaining said plant.

 - I). Provide supervision for the removal of sludge from the Wastewater Treatment Facility's Plant.

 - J). Provide a pickup truck for use at the wastewater treatment facility. This vehicle shall be used for general wastewater operations.
- 2). Owner shall, in order to facilitate the maintenance and operation by the Contractor, provide free of charge the following items:
- A). A water supply from the Marlboro Water District System.

- B). Use of laboratory space and equipment for in house purposes.
 - C). Telephone, light, heat and power to all areas of the Wastewater Treatment Facility.
 - D). Complete first aid equipment and protective devices.
 - E). Designate a representative to certify, and authorize corrective maintenance work not within the scope of this agreement.
 - F). Expedite action on requests for emergency authorizations and approvals to comply with requirements of the Department of Environmental Conservation.
 - G). Safe accessible entry and exit to the Wastewater Treatment Facility, including snow removal.
 - H). All equipment essential to daily operation and maintenance, including maintaining the grounds, Maintenance of landscaping and building upkeep.
 - I). All maintenance to the sewer collection system.
 - J). All costs for testing of parameters other than those of specified in the State Pollution Discharge Elimination Monitoring Permit.
 - K). Sludge removal when and as necessary as required by the Contractor.
 - L). All plant supplies, chemicals, maintenance materials necessary for routine operation of the Water Treatment Facility's Plant.
- 3). The owner shall pay to the Contractor from funds of the Marlboro Sewer Improvement Area, the sum of \$95,000.00 annually, payable in semi-monthly payments, payable on the 1st and 15th of each month,

Commencing January 1, 2020 and continuing on the 1st and 15th of each months during the year 2020
With Town Board approval this rate may be changed on an annual basis.

- 4). The Contractor reserves the right to transfer this contract to any corporation of which he shall be the Principal shareholder.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal this 9th of January 2020

MARLBORO SEWER IMPROVEMENT AREA

BY: _____

AL LANZETTA

TOWN SUPERVISOR

BY: _____

TONY FALCO

WATER QUALITY MANAGEMENT, INC

SEWER PLANT OPERATOR AGREEMENT

AGREEMENT made this ninth day of January , 2020 between the Milton Sewer Improvement Area, a Sewer Improvement Area organized under the Town Law of the State of New York, hereinafter called the owner, and

WATER QUALITY MANAGEMENT, INC., PO Box 733, Marlboro New York 12542 hereinafter called the Contractor,

WHEREAS, the Marlboro Sewer Improvement Area is the owner of a Wastewater Treatment Plant situated on Dock Road in the Hamlet of Milton, Town of Marlborough, Ulster County, New York, and

WHEREAS, the contractor is trained in the operation of Wastewater Treatment Facility of the type of Owner, and

WHEREAS, the parties hereto wish to enter into a contract for the operation and maintenance of the Owners Waste Treatment Facility by the Contractor,

NOW THEREFORE BE IT RESOLVED, it is mutually agreed as follows:

- 1). that the Contractor shall supply all labor and service necessary to manage, supervise and operate the Wastewater Treatment Facility, the Milton Sewer Improvement Area, and insure proper operation and maintenance of the existing Wastewater Treatment Facility including but not limited to the following:
 - A). Adhere to the recognized New York State Department of Conservation and Ulster County mandated standards for the operation and maintenance of the Wastewater Treatment Facility and analysis of wastewater. If compliance with the DEC Permit Requirements are not met, corrected procedures shall be taken within the scope of operating procedures hereby agreed to. If compliance cannot be met, the operator shall make recommendations to the Owner as to the actions necessary to obtain compliance.
 - B). Conducted his services and maintain each work place within the Wastewater Treatment Facility in a clean and hygienic manner.
 - C). Provide 24 hour, 7 day a week, on call emergency service to the owner

D). Comply with all applicable provisions of the New York State labor Law, New York State Workmen's Compensation Law, New York State Unemployment Insurance Law, Federal Social Security and Federal Internal Revenue Code Provisions as to withholding and all rules of the Department of Labor applicable to the operation of a Wastewater Treatment Facility.

E). Design and submit a compliance report to the Town Board at its regular monthly meetings. All records including written reports shall be and shall remain the property of the owner.

F). Submit monthly reports on forms prescribed by New York State Department of Environmental Conservation and supply a copy of said report to the Owner.

G). Perform all daily testing and routine maintenance required at the Wastewater Treatment Facility testing of Influent and Effluent B.O.D will be performed by an inside as required by the State Pollution discharge Elimination System Monitoring Report.

H). Provide necessary insurance covering the Contractor and his agents and employees operating said plant from any loss or damage that may result to the Treatment Plant from his or his employees' negligence in operating and maintaining said plant.

I). Provide supervision for the removal of sludge from the wastewater Treatment Facility's Plant.

2) The Owner shall, in order to facilitate the maintenance and operation by the Contractor, provide free of charge, the following items:

A). A water supply from the Marlborough Water District System.

B). Use of Laboratory space and equipment for in house and outside purposes.

C). Telephone, light, heat and power to all areas of the Wastewater Treatment Facility.

- D). Complete first aid equipment and protective devices.

- E). Designate a representative to certify and authorize corrected maintenance work not within the scope of this agreement.

- F). Expedite action on requests for emergency authorizations and approvals to comply with requirements of the Department of Environmental Conservation.

- G). Safe accessible entry and exit to the Wastewater Treatment Facility, including snow removal.

- H). All equipment essential to daily operation and maintenance, including maintaining the grounds, landscaping, and building upkeep.

- I). All maintenance to the sewer collection system.

- J). All costs for testing of parameters other than those specified in the State Pollution Discharge Elimination Monitoring Permit.

- K). Sludge removal when and as necessary as requested by the Contractor.

- L). All plant supplies, chemicals, maintenance materials necessary for routine operation of the Water Treatment Facility's Plant.

3) The Owner shall pay to the Contractor from funds of the Milton Sewer Improvement Area, the sum of \$20,400.00 annually, payable in semimonthly payments, payable on the 1st and 15th of each month, commencing January 1, 2020 and continuing on the 1st and 15th day of each and every month during the year 2020 With Town Boards approval, this rate may be changed on an annual basis.

4) That the Contractor reserves the right to transfer this contract to any corporation of which he shall be the principal shareholder.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal this 9TH

Day of January, 2020

MILTON SEWER IMPROVEMENT AREA

BY _____

AL LANZETTA

TOWN SUPERVISOR

BY _____

ANTHONY FALCO

WATER QUALITY MANAGEMENT, INC.